



DEPARTMENT OF THE NAVY  
OFFICE OF THE SECRETARY  
1000 NAVY PENTAGON  
WASHINGTON, DC 20350-1000

SECNAVINST 1001.36A  
ASN(M&RA)  
26 August 2002

**SECNAV INSTRUCTION 1001.36A**

From: Secretary of the Navy  
To: All Ships and Stations

Subj: MANAGEMENT OF INDIVIDUAL MOBILIZATION AUGMENTEES (IMAS)

Ref: (a) DoD Directive 1235.11 (NOTAL)  
(b) DoD Instruction 1215.19 (NOTAL)  
(c) Title 10, United States Code (NOTAL)  
(d) DoD Directive 1205.17 (NOTAL)

1. Purpose. To update policies and procedures for management of the Department of the Navy IMA programs per reference (a).

2. Cancellation. SECNAVINST 1001.36

3. Applicability. This instruction applies to Navy and Marine Corps Reserve members taking part in approved IMA programs within the Department of Defense (DoD), the Department of the Navy and approved programs with agencies outside the DoD.

4. Policy

a. IMAs are individuals assigned to Reserve Component Training and Retirement Category (TRC) 'B' as specified in reference (b).

b. Individual military billets identified as augmenting the active component structure of the DoD or other Departments or agencies of the U.S. Government, which must be filled to support mobilization (including pre and/or post mobilization) requirements, contingency operations other than war, or other specialized or technical requirements, may be validated to fill with IMA members of the Selected Reserve.

c. IMAs shall be assigned against validated Reserve billets that are identified on active component structure documents for fill by Reserve component members.

d. IMAs shall not be assigned to units of the Navy or Marine Corps Reserve force structure.

e. IMAs shall not be authorized or assigned to vacant positions designated for fill by DoD active component military or civilian personnel.

f. IMAs may be assigned to Office of the Secretary of Defense (OSD), the Office of the Chairman of the Joint Chief of Staff (CJCS) or Defense agencies in keeping with the policies in reference (a). These positions must be identified to the Assistant Secretary of Defense for Reserve Affairs (ASD(RA)).

g. IMAs will complete at least 12 days (excluding travel time) Annual Training (AT) each year and perform Inactive Duty Training based upon the amount of training necessary to satisfactorily perform assigned duties. Inactive Duty Training may vary from zero to 48 training periods each year in a paid or non-paid status.

h. Assignment of IMAs to other agencies may be authorized for those specifically listed and through procedures prescribed in sections 4.12 and 4.13 of reference (a).

i. IMAs may be administratively formed into IMA detachments for ease of management and training; however, those detachments will cease to exist when all members assigned to those detachments have been mobilized.

j. IMAs are subject to Chapter 1209 of reference (c) as members of the Ready Reserve.

k. IMAs earn retirement point credit per section 12732 of reference (c). IMAs will be advised of the requirement to earn at least 50 points per anniversary year to achieve qualifying years of service and counseled on options available should prescribed training requirements not produce minimum point credit.

## 5. Responsibility

a. The Chief of Naval Operations (CNO) and Commandant of the Marine Corps (CMC) will ensure compliance with this instruction.

b. The CNO and CMC will further ensure procedures exist for maintenance of accurate personnel data on IMAs per reference (d).

William A. Navas, Jr.  
Assistant Secretary of the Navy  
(Manpower and Reserve Affairs)

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